

# Jay Jordan IFLA / OCLC Early Career Development Fellowship Program: 2016 Application

Prepare and submit your application electronically via e-mail to [fellows2016@oclc.org](mailto:fellows2016@oclc.org). Applications must follow the outline below and be submitted via e-mail as an attachment or as text within an e-mail message. Applications (including an electronic copy of your qualifying library or information science degree diploma) PLUS two letters of recommendation must be received by February 13, 2015. Do not include additional documents such as resumés, workshop certificates, or copies of publications. **Materials received after February 13, 2015 will not be considered.**

## **Part 1. Personal Information**

### **Name**

Last name (surname):

First (given) name:

Middle name (if applicable):

Salutation (such as: Mr., Miss, Ms., Mrs., Dr., Rev.):

Full name as it appears in written form (such as: Mr. John Earl Smizthra):

Full name as it appears on your passport (if you have a passport):

### **Home Address**

Street address:

City:

Country:

Postal code:

Telephone number (with country code):

E-mail address (please provide the e-mail address(es) we should use to contact you if you are selected as a Fellow):

## **Part 2. Program Eligibility Information**

### **Country of Citizenship and Employment**

Applicant must be a legal national from a qualifying country (see list of Qualifying Countries, Guidelines) and be working as a librarian or information science professional in that country.

Yes  No **Are you a legal national from a qualifying country and working as a librarian or information science professional in that country?**

### **Qualifying Library or Information Science Degree**

Applicant must have a qualifying degree in library or information science that was obtained between January 1, 2010 and December 31, 2014. The qualifying degree may vary depending upon country of origin, but should be the general library or information science degree recognized in the country. Normally a PhD is not considered a qualifying degree, because the Fellowship Program is targeted for early career librarians.

Yes  No **Do you have a qualifying library degree as described above?**

### **Library Experience**

Applicant must have at least three years, but no more than eight years, of library or information science experience. For the 2016 program, applicants must have library or information science experience that begins no earlier than January 1, 2007 and no later than January 1, 2012.

Yes  No **Do you meet the three to eight years of experience qualification?**

### **English Proficiency**

Applicant must read and speak English proficiently.

Yes  No **Do you read and speak English proficiently?**

### **Part 3. Educational Background**

List your qualifying degree. \*Send an electronic copy of your qualifying degree diploma to [fellows2016@oclc.org](mailto:fellows2016@oclc.org).

Qualifying degree (include name of degree and major area of study):

Institution from which you received the degree, institution city and country:

Date qualifying degree awarded (must be between January 1, 2010 and December 31, 2014):

List additional education experience, most recent first. If you have multiple degrees, provide information for each degree received. List the name of the degree and major area of study, institution from which you received the degree, institution city and country, and the date the degree was awarded.

### **Part 4. Work Experience**

List your CURRENT library or information-science position.

Position title:

Institution, institution city and country:

Dates in the position:

Key responsibilities:

List additional current and previous library and information science-related work positions, most recent first. Follow the format below for each position, listing the position title, institution, institution city and country, dates in the position, and key responsibilities.

Position title:

Institution, institution city and country:

Dates in the position:

Key responsibilities:

## **Part 5. Professional Organization Activities, Publications, and Honors and Awards**

List your involvement with the following, most recent first.

Professional organizations (include library and information science-related organizations):

Publications (citations for publications within the last three years):

Honors and awards (include professional and academic awards):

Have you participated in any training or professional development programs outside of your country?

Yes  No

If so, please provide the program name, country location and dates of participation.

If you have traveled to the United States, please provide the dates of your travel and the type of visa you were issued for the travel.

## **Part 6. Essay**

Provide an ORIGINAL essay of NO MORE THAN 1,000 WORDS, written in English, describing why you want to participate in this program. The essay should demonstrate insight into the problems and opportunities facing libraries in your country, an awareness of the role of library cooperation, and evidence of personal commitment to professional development and service. Essays longer than 1000 words will be scored lower.

## **Part 7. References**

Letters of recommendation are very important in the selection process. List the names of the two persons who will be submitting letters of recommendation for you. Reminder: Letters of recommendation MUST be written in English only and be sent separately via email from the recommender's email account (applicants may NOT submit the letters). All letters of recommendation MUST be received by February 13, 2015; letters received after February 13, 2015 will not be considered.

Eligible referees include colleagues, advisers, supervisors and other professionals who are familiar with you and your work, and who can evaluate your ability to participate in the Fellowship Program. Family members or relatives are not eligible to write letters of recommendation. Recommenders should state how long they have known the applicant and in what capacity, comment on the applicant's recent work responsibilities and performance, and give an assessment of the applicant's commitment to professional development and service and promise as a developing professional.

Name of reference 1:

Name of reference 2: